Quicken Conversion Instructions

As Banc of California completes its system conversion, you will need to modify your Quicken settings to ensure that your data connectivity transfers smoothly to the new system. This document contains instructions for both Windows and Mac, and all three connectivity types (Direct Connect, Express Web Connect or Web Connect).

IMPORTANT: Express Web Connect and Direct Connect may not be available for up to 5 business days after July 22nd 2024, so please utilize another connectivity type if you need transaction updates during this downtime. There is no delay Web Connect.

To navigate this document, just click the link or links below that match your product and connectivity:

Instructions for One-Step Update initiated from within Quicken

Instructions for Downloading a Web Connect file from your Online Banking Site

Quicken Windows Direct Connect and Express Web Connect

On July 19th:

1. Complete a final transaction download. Accept all new transactions into the appropriate registers.
2. Back up your Quicken Windows Data File. Go to **File > Backup and Restore > Backup Quicken File**.
3. Download the latest Quicken Update. Go to **Help > Check for Updates**.

On July 22nd:

1. Deactivate online banking connection for accounts connected to Banc of California.

   a. Choose **Tools > Account List**.
   b. Click **Edit** on the account to deactivate.
   c. In Account Details, click **Online Services**.
   d. Click **Deactivate**. Follow prompts to confirm deactivation.
   e. Click the **General** tab.
   f. Delete Financial Institution and Account Number information. Click **OK** to close window.
   g. Repeat steps for any additional accounts that apply.

2. Reconnect the online banking connection for your accounts.

   a. Choose **Tools > Account List**.
   b. Click **Edit** on the account you want to activate.
   c. In Account Details, click **Online Services** and then choose **Set up Now**.
   d. Type **Banc of California** in the search field, select **Banc of California DC** (for Direct Connect) or select **Banc of California Personal** (to connect to Personal Online Banking) or select **Banc of California Business** (to connect to Business Online Banking) and click Next.
   e. Enter Banc of California credentials.

      • Express Web Connect uses the same credentials you use for your online banking login.

      • Direct Connect requires credentials that do not match your online banking credentials.

      Important: If your credentials do not work, please contact us.

   f. Ensure you associate the accounts to the appropriate accounts already listed in Quicken. Select **Link to an existing account** and select the matching accounts in the drop-down menu.

      Important: Do NOT choose "Create a new account" unless you intend to add a new account to Quicken. If you are presented with accounts you do not want to track in this data file, choose **Ignore – Don't Download into Quicken** or click **Cancel**.

   g. After all accounts have been matched, click **Next** and then **Done**.

Quicken Mac Direct Connect and Quicken Connect

On July 19th:

1. Complete a final transaction download.
    a. Complete last transaction update before the change to get all of your transaction history up to date.
    b. Accept all new transactions into the appropriate registers.
2. Backup Quicken Mac Data File and Update the application.
    a. Choose **File > Save a Backup**.
    b. Download the latest Quicken Update. Choose **Quicken > Check for Updates**.

On July 22nd:

Activate the online banking connection for accounts connected to Banc of California.

1. Click your account in the Accounts list on the left side.
2. Choose **Accounts > Settings**.
3. Select **Set up transaction download**.
4. Enter Banc of California in the search field, select **Banc of California DC** and click **Continue**.
5. Enter your Banc of California credentials.
    - Express Web Connect uses the same credentials you use for your online banking login.
    - Direct Connect uses credentials that do not match your online banking credentials.

    Important: If your credentials do not work, contact us.
6. In the "Accounts Found" screen, ensure you associate each new account to the appropriate account already listed in Quicken. Under **Action**, choose **Link** to pick your existing account.
    Important: Do NOT select "ADD" in the Action column unless you intend to add a new account to Quicken.
7. Click **Finish**.

Quicken Windows Web Connect

On July 19th:

1. Complete a final transaction download.

    a. Complete last transaction update before the change to get all of your transaction history up to date.

    b. Repeat this step for each account you need to update.

    c. Accept all new transactions into the appropriate registers.

2. Backup Quicken Windows Data File and Update.

    a. Choose **File > Backup and Restore > Backup Quicken File**.

    b. Download the latest Quicken Update. Choose **Help > Check for Updates**.

On or After July 22nd:

1. Deactivate online banking connection for accounts connected to Banc of California.

    a. Choose **Tools > Account List**.

    b. Click **Edit** on the account to deactivate.

    c. In Account Details, click **Online Services**.

    d. Click **Deactivate**. Follow prompts to confirm deactivation.

    e. Click the **General** tab.

    f. Delete Financial Institution and Account Number information.

    g. Click **OK** to close window.

    h. Repeat steps for any additional accounts.

2. Reconnect online banking connection for accounts that apply.

    a. Download a Quicken Web Connect file from Banc of California's online banking site.

    b. In Quicken, choose **File > File Import > Web Connect (.QFX) File**.

    c. Use the import dialog to select the Web Connect file you downloaded. An "Import Downloaded Transactions" window opens.

    d. Choose **Link to an existing account**. Select the matching account in the drop-down menu. Associate the imported transactions to the correct account listed in Quicken.

    e. Repeat this step for each account you have connected to this institution.

Quicken Mac Web Connect

On July 19th:

1. Complete a final transaction download.

   a. Complete last transaction update before the change to get all of your transaction history up to date.

   b. Repeat this step for each account you need to update.

   c. Accept all new transactions into the appropriate registers.

2. Backup your Quicken Mac data file and update the application.

   a. Choose **File > Save a Backup**.

   b. Download the latest Quicken Update. Choose **Quicken > Check for Updates**.

On or after July 22nd:

Activate online banking connection for accounts connected to Banc of California.

1. Select your account under the Accounts list on the left side.

2. Choose **Accounts > Settings**.

3. Select **Set up transaction download**.

4. Enter Banc of California in the search field, select **Banc of California Business** or **Banc of California Personal** and click **Continue**.

5. Log into Banc of California online banking site and download your transactions to your computer.
   Important: Take note of the date you last had a successful connection. If you have overlapping dates in the web-connect process, you may end up with duplicate transactions.

6. Drag and drop the downloaded file into the box titled **Drop download file**. Choose **Web Connect** for the "Connection Type" if prompted

7. In the "Accounts Found" screen, ensure you associate each new account to the appropriate account already listed in Quicken. Under the Action column, click **Link** to pick your existing account.
   Important: Do NOT select "ADD" in the Action column unless you intend to add a new account to Quicken.

8. Click **Finish**.